



United States
Department of
Agriculture

Agricultural
Marketing
Service

Dairy
Grading
Branch

800 Roosevelt Rd
Building A, Suite 370
Glen Ellyn, IL 60137

INSTRUCTIONS FOR COMPLETION OF HEALTH CERTIFICATE WORKSHEET FOR EXPORT CERTIFICATE TO THE EUROPEAN UNION

Applicants for health certifications will be subjected to annual audits to verify compliance in accordance with DA Instruction 918-I, R.3.i.2.2.

The Following are required for each request for certification:

1. Complete all the information on the attached worksheet. All information is required except "Code number" of product. The number of packaging units and net weight is for the entire shipment covered by the certificate. Applicants are advised that the production code numbers may be required by the importing country or port authority. It is the Applicant's responsibility to confirm if the code numbers are required.
2. Provide the seal numbers for all sealed containers. If the containers are sealed at the port prior to export, it is the Applicant's responsibility to obtain those seal numbers with their request for certification. Certificates without seal numbers may be rejected at the destination.
3. Signature of the responsible official for the company and date signed is required on the worksheet.
4. Transfer the attached "Certificate of Conformance" to your company's letterhead paper and complete the appropriate certification section(s).
5. Certificates may be issued upon request in any of the eleven European Union official languages. In order for the worksheet information to be provided in the requested language, the applicant shall provide the necessary wording in English and in the requested language.
6. Attach any manifests or other supporting documents as appropriate. The authorized representative of the applicant also shall sign these documents.
7. Mail or fax the completed documents to:

Kenneth Vorgert
National Field Director
Dairy Grading Branch, Dairy Division
Agricultural Marketing Service, USDA
Building A, Suite 370
800 Roosevelt Road
Glen Ellyn, IL 60137

Fax Number: 630-790-6948
Phone Number: 630-790-6920

WORKSHEET FOR EUROPEAN UNION HEALTH CERTIFICATE

for heat-treated milk, milk-based products made from heat-treated milk or heat-treated milk based products intended for human consumption from third countries or parts of third countries included in column B of the Annex to Commission Decision 95/340/EC

I. Identification of products

Name and description of product: _____

Code number (as appropriate): _____

Manufacturer's production code(s) and production date(s) (Required for audit Purposes) _____
(Do not show on certificate)

Type of packaging: _____

Number of packaging units: _____

Net weight: _____

II. Origin of products

Name(s) and official approval number(s) of treatment and/or processing establishment(s) approved for export to the Community:

EU List _____
Plant No. _____

III. Destination of products

The heat-treated milk is to be sent from: _____
(Place of dispatch)

to: _____
(Country and place of destination)

by the following means of transport: _____

Seal number: _____
(Required on all sealed containers)

Name and address of consignor: _____

Name and address of consignee: _____

Signature of Applicant

Date

Mailing Instructions:

Company Name: _____

Telephone: _____

Address: _____

Contact: _____

U.S. Mail

Federal Express, Contract # _____

(This Certificate of Conformance must be provided with each request for sanitary certificates provided by the Dairy Grading Branch, Dairy Programs, Agricultural Marketing Service, United States Department of Agriculture, for shipment to the EU. The Certificate of Conformance shall be provided on company letterhead. This Certificate of Conformance shall be signed and dated for each of the attestations below as appropriate.)

Certificate of Conformance

Applicant for European Union Certification:

I hereby certify that all of the dairy products and/or dairy ingredients used for the production of the products included in the attached request for certification were produced from raw milk meeting the somatic cell (400,000 per ml.) and bacterial standard plate count (100,000 per ml.) requirements of the European Commission Council Directive 92/46/EEC Annex A, Chapter IV.

The signer of this Certificate of Conformance acknowledges sole responsibility for maintaining adequate records to trace the production and Certificates of Conformance for all dairy products or ingredient use in the products presented for certification. Failure to maintain such records will cause ineligibility to receive certifications to the European Union.

(Signature and Title of Individual Providing Certification)

(Date)

(Company Name)

(Company Address)

(City, State, and Zip Code)

Certificate of Conformance

Dairy Product Manufacturer:

I hereby certify that the dairy products included in the attached manifest were produced from raw milk meeting the somatic cell (400,000 per ml.) and bacterial standard plate count (100,000 per ml.) requirements of the European Commission Council Directive 92/46/EEC Annex A, Chapter IV.

(Signature and Title of Individual Providing Certification)

(Date)

(Company Name)

(Company Address)

(City, State, and Zip Code)

Dairy Product Ingredient User:

I hereby certify that the dairy product(s) used as an ingredient(s) included in the attached manifest have been certified by the manufacturer as produced from raw milk meeting the somatic cell (400,000 per ml. and bacterial standard plate count (100,000 per ml.) requirements of the European Commission Council Directive 92/46/EEC Annex A, Chapter IV.

(Signature and Title of Individual Providing Certification)

(Date)

(Company Name)

(Company Address)

(City, State, and Zip Code)